

## Administrative Board Meeting Minutes

December 2023

Present: Kami Dyer, Roy Wellington, Theo Wellington, Gary Stewart, Mark White, Angel White, Donna Hackett, Sandy Richter, Jerry Poteete, Larry Forbes, Melody Forbes, Cathy Oliver, Jim Oliver, Helen Johnson, Pastor Luke Lea, Members of Ruth Ensor UMC

There are two pastors prepared to fill in for the month of January in the event that there is not an appointment made before January.

The United Methodist Emergency Response team is working on getting an electrician look at the church. This would allow mission teams to stay in the church as soon as possible to help with the tornado relief efforts.

Luke and Erin will be loading moving trucks on Friday, December 29. The parsonage will officially be open on January 2, 2024.

Kami presented the November minutes. Roy made a motion to accept the minutes. Sandy seconded. The motion passed unanimously.

Roy presented the Treasurer's report for November.

- Ruth Ensor is caught up on all of their payments.
- By the end of the year, six apportionments will have been made to the conference for apportionments.
- More has been borrowed from the building fund. There is currently \$4000 borrowed from the building fund.
- The copper from the roof has been sold for about \$800.
- There have been donations for playground equipment.

Donna made a motion to accept the report. Angel seconded the motion. The motion passed unanimously.

Larry presented the Trustees report.

- The roof is completed.
- The air and furnace filters have been replaced.
- The power was out after the tornado for five days, so the food in the freezers and refrigerators needs to be thrown out.
- The parsonage still needs blinds.
- The mens bathroom toilet is constantly running and needs to be changed.

Roy made a motion to accept the report. Theo seconded the motion. The motion passed unanimously.

Donna made the UWF report.

- People will be contacted for planning of the farewell luncheon for Luke and Erin on December 31, 2023.

Donna made the SPRC report.

- The church profile form is being filled out to advise on the new appointment. It is due January 9, 2024.
- Our Safe Sanctuaries policy is the same as the Project Transformation policy, and background checks need to be updated.

Luke made the pastors report.

- The details of the April retreat at Beersheba will need to be figured out. With a new pastor, the congregation will need to be willing to plan out the details. It will stay on the calendar for now.
- All of the church keys will be labeled and turned in to Larry and important information will be left on the desk.
- The poinsettias are available to buy for \$15, and the names will be printed next week.

Gary reported on the church events.

- The children are requesting Christmas cards.
- The Parents' Day out went very well.
- The Create-a-card ministry was well received.

Angel made the Finance Report.

- The Christmas gift for Christ will be collected next week.
- A love offering can be collected for the members affected by the tornado (Reesy Tuggle and the Whittles) and the worship leaders.
- The benevolence fund can be used to help the tornado relief.

Larry made a motion to adjourn. Roy seconded. Meeting adjourned.